

Library Trustee Meeting

Dec. 15, 2016

Present: John Mickola, Michelle Thomas, Roberta Flashman, Claire Lavin, Dwight Horan, Martha Morgan, Anne Manney.

Secretary's report: Approved by majority. Abstain from people who weren't present at the meeting.

Treasurer's report: Several checks came in for a total of \$190.00. Will go to gifts and donations account. Many of the checks were in honor of Joan Hill's 90th birthday. Expect to know total of all accounts in January so we can know what we have for scholarships. There are 15 applications for scholarships this year.

Bills Payable: tabled.

Collection Policy: Mary updated the old one without making any major changes. Added "Bill of Rights" and "suggestion page". It is ready for Michelle to put it on the website. Michelle will check on whether the suggestion page can be made interactive. Adding "building use" to be discussed at next meeting. Approved as written.

Director's report: Circulation is down, although lots of activity. Holiday open house went well and the Friends made money. The event didn't appear on the Friends' website, although there was a facebook page, newspaper announcements and a sign out front. There was no schedule of events so some people missed things. The Friends' by-laws are being generated and meetings take place at the library now. They are trying to draw in more members.

There is a leak in the ceiling in the study room. John spoke to Bob Bedard about checking it and he will do that at a later date.

Money is needed for CPR training. John will check with Jennifer Collins to see if we can combine it with the training for town hall personnel.

Sidewalk in front of library is very icy and hasn't been sanded or salted. Steps were sanded by library staff.

Our check came from MBLC.

We need to make a policy regarding library cards for out-of-state people and we agreed to discuss it next month.

Approved unanimously.

Solar update: If systems are not totally connected by Jan 8, they lose 20% of the SRECs. Roberta is asking if they'll change the rule to town inspection instead of connection.

The library is getting a new gas boiler in early spring of 2017. The plan is for two boilers installed side by side – each one smaller than the present boiler. When temperature is colder both will be used, when warmer, only one will go on. The filters will be switched at that time also.

The library assistant wages were cut by \$3,000. We have saved money in maintenance so want to transfer the \$3,000 from that account. Used \$4,300 for CWMARS and their bill is getting higher. We receive “small town” grant from CWMARS now but we may lose it in the future. That would be a loss of about \$2,000. Two wage lines need to be addressed – Mary’s wage line needs to be increased and assistants wages also. We’re not authorized to give them a raise. Has to come from selectmen. Even though we didn’t use the entire amount in the maintenance line last year, we should not decrease it because there is still a lot of maintenance needed.

Adjourned 8:45